

Guidelines for equivalent credit transfer by CMU students who have taken courses and earned credit at another institution (Undergraduate Program)

○ Before taking courses at another institution:

- 1) Students must submit a request form with a course description and credits to their advisor and affiliated faculty to receive approval from the University.

(Students who receive approval to study at another institution during the regular semester of CMU must maintain their student status at Chiang Mai University)

○ After students have earned the credits from another institution:

- 1) Students submit a transfer credit request, along with evidence of their enrollment and academic performance from another institutions and other relevant documentation, to their academic advisor, department, and affiliated faculty.
- 2) The affiliated faculty will coordinate with the department or faculty responsible for the transferred course to approve the course, the number of credits, and the level of the course the students have taken at another institution.
- 3) The affiliated faculty submits all relevant documents to the Registration Office to request approval from Chiang Mai University.

Note:

1. Equivalent credits must be from courses that have content is equivalent to courses offered at Chiang Mai University or deemed useful to the student's studies and must be approved by the relevant faculties.
2. The conditions and procedure for transfer of equivalent course credits are based on the University's announcement "Credit Transfer and Equivalence for Undergraduate Students B.E.2566 (2023)"

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Admission and Curriculum Administration Section, Registration Office

Additional information 053 948920